



Instrumentation Systems and Automation Society

August 18, 2003 Minutes of Executive Committee and General Membership Meeting

Attending: **President:** **President-Elect:**
 Secretary: Susan Walter **Treasurer:** Sara Feavearyear
 Committee Chairs
 Kick-Off Meeting/Program: Rick Lauricella
 Education: Al Zazzara **Annual:** Sara Feavearyear
 Past President: Ron DeFrance **District 5 Vice President:** Dawn Schweitzer

Meeting called to order at 12:00 PM by acting President Rick Lauricella.

- 1. President's Report**—Acting President R. Lauricella informed the committee that an official roster of the Executive Board's Officers must be submitted to National. The Section must have a President listed to continue receiving membership rebates without interruption. Also, we should have a voting delegate in attendance at the ISA Conference in October. It was so noted that should the elected delegate be unable to attend the voting session at National's Conference Meeting, the Section President can appoint another (even himself) to attend and vote on behalf of the Section. A recommendation was made that the Section Executive Committee elect the following slate of officers:

President: Mario Cash

Treasurer: Sara Feavearyear

Secretary: Susan Walter

Section Delegate: John Shaw

MOTION TO APPROVE: R. Lauricella; seconded by S. Feavearyear. Approved by all.

- 2. Secretary's Report**—none made at this time
- 3. Treasurer's Report**—(S. Feavearyear)
Reported all accounts are in order and taxes will be done on time this year, no formal budget report was presented at this time.
- 4. Program Committee Report**—(R. Lauricella)
Reported that the Kickoff Meeting was set to go at Shadow Lake, so far four foursomes have signed up for golf and fifteen people have made reservations for dinner.
- 5. Education Committee Report**—(A. Zazzara)
Topics for the November Educational Meeting were discussed. It was suggested that Bill Pollock be contacted about doing a session on Project Management.
- 6. TableTop Show Report**—none made at this time
It was suggested that locking in a time and place for the 2004 TT Show be an agenda item for discussion at the September 15th Executive Committee meeting.

Meeting adjourned at 1:05 PM.

Respectfully submitted,
Susan Walter

Section Secretary