



**ISA Orange County Section
Meeting Minutes
February 13, 2008**

Attendees: Sebastian Zielonka, Craig Lanternier, John Querido, Ray Spangler, Raj Adani, Don Zee, Romel Bhullar, Robert Castaño, Jesus Moncayo.

Key items covered/voted upon during the monthly meeting:

1. Open Meeting and Review Agenda – Craig Lanternier.

No agenda items were added.

2. Meeting Minutes Approval – Jesus Moncayo.

January's Board Meeting Minutes approved as amended.

3. Treasurer's Report - Gautam Parikh.

Gautam Parikh received a Wells Fargo Bill for Insurance Policy Renewal. Board's impression is that ISA provides the Section's Insurance Policy. Raj Adani will validate our Insurance Policy and will investigate the reason why WF is billing ISAOC. Raj will call ISA for further investigation.

4. Programs – Hiten Dalal

- March GE confirmed.
- April Bolsa Chica Tour – Ok for April. Bob Harrison continues working on this event.
- May Industrial Ethernet Seminar – Confirmed
- June Open. Romel Bhullar volunteered to contact Emerson for a Wireless Technology topic. Romel Bhullar will also contact Charlie Black.
- July Open.

Ray Spangler mentioned that ISA can support ISA Sections with a speaker at no cost if advised in advanced (90 day). Ray Spangler will send the information to Jesus Moncayo. Jesus Moncayo will contact ISA to book a speaker for the month of June or July.

Robert Castaño is suggesting contacting ISA's CAP or CCST trainers and asking them if they could present a Topic for the months of June or July.

5. Arrangements/Vendor Sponsorships – Bis Mitra

Booked per Bis Mitra's list.

6. Publications – Sebastian Zielonka

There is nothing to report at this time.

7. Education – John Gong

Windows Vista Seminar.

- o Seminar's date is 03/15/08. Capacity is limited. John Gong and Don Zee predict a high attendance. They will monitor the seminar's demand.
- o Don Zee passed the seminar's registration form and encouraged ISA OC members to register ASAP.
- o Bis Mitra is currently working on getting breakfast and lunch sponsors.
- o Bob Harrison has updated the Section's web site and had posted the Seminar's information.
- o Raj Adani will contact John Prince so ISA LA could facilitate an ISA banner for the event.

- Craig Lanternier has confirmed that Fluor Facility in Irvine is available for the event.
- Sebastian Zielonka will send an email campaign to ISA OC members to invite them to the seminar.
- John Querido will work with John Gong to get PDH / CEU certificates for the seminar's attendees.

8. Society Delegate / Alt Delegate – Christine Dorgan

- a. Romel Bhullar has volunteered to be an Alternate Society Delegate.
- b. Blue Ribbon to be passed to Romel Bhullar by District 11 President Ray Spangler.
- c. Craig Lanternier to modify the ISA section leader's report form and substitute John Querido with Romel Bhullar as Alternate Society Delegate.

9. Membership – Don Zee

- a. Effective January 2008, our total membership, which includes both paid up members and those unpaid in their 3 month grace period, is 384, up one member since last month.
- b. Effective January 2008, the Orange County Section remains the third largest by membership in District 11. The Northern CA Section is largest at 693 total members, and the LA Section is the second largest with total membership of 461. Also effective January 2008, District 11 total membership is 2,278, down from last month's 2,290.
- c. Don Zee will initiate a campaign through former ISA member inviting them attend the Windows Vista Seminar and renewing their ISA membership.

10. Honors & Awards – John Querido

- a. Fluor has been nominated for the Corporate Sponsorship and Support Recognition Program Award. Nomination has been submitted
- b. Bob Harrison has nominated Larry Barone as an ISA Fellow.
- c. Dr. Moore has been nominated for a Technical Award. His nomination will be renewed.
- d. Bis Mitra might be nominated for a Golden Achievement Award.
- e. Romel Bhullar to send updated information about his background to Bob Harrison for Technical Award nomination.

11. Nominating Committee – Raj Adani

- a. Bob Harrison has expressed his concern about the ISAOC next term positions. Need to get nominees for Treasurer, Secretary, and Society Delegate.
- b. Raj Adani will send an article to be published in the April's Chart. This article will call for volunteers to serve in the ISA OC Board for the 2008-2009 Term.
- c. Jesus Moncayo has volunteered for the Treasure's position for the next Term.

12. Student Section / Web Page – Bob Harrison

- a. Robert Castaño from OCC talked about Robot Workshop and Robot Tournament at OCC. Events to be March 1st and March 29th.
- b. Robert Castaño requested sponsorship for an ISA banner. This banner is to be showed during the Robot Workshop and Tournament.
- c. Craig Lanternier and Don Zee recommendation for Robert Castaño was to pass all his information to Bob Harrison. After Robert Castaño and Bob Harrison have discussed OCC's requests, Bob will get an ISAOC consensus to vote and approve specific items on which our Section can support OCC's activities.
- d. Robert Castaño commented about OCC's intention to offer preparation courses for ISA's CCST certification program. Don Zee expressed that this has to be analyzed by ISA since training for Certification Programs is one of the Society's business cores.



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- e. Ray Spangler talked about Steve Hoffman's idea regarding collecting new and fresh ideas from ISA members to get young students involved in the Automation Profession.
- f. Ray Spangler will contact Kim Miller-Dunn and will follow up on ISA's programs for education for schools.
- g. OCC has recruited 15 students to start an ISA OCC chapter. Robert Castaño is to work with Bob Harrison to find out the best way to start this new venture.

13. Action Item List – Jesus Moncayo.

Revised & updated.

14. Any other business - All

- a) Ray Spangler presented ISA suggested recommendations for ISA Sections. Among all the recommendations, ISA is looking to get Yearly Plans from every ISA Sections. Upon the Sections presenting a Year Plan, ISA will be able to financially support each Section.
- b) Craig Lanternier, Sebastian Zielonka, Rommel Bhullar, Jesus Moncayo have expressed their interest in attending the DLC meeting in San Diego on March 2008.
- c) John Querido will talk to Gautam Parikh to find out if ISA OC paid its fees for FY2005 & 2006 to keep our Section as a non-profit organization. John Querido has not received a bill for FY 2007. If past fees have not been paid, then ISA OC will need to send a letter to California's Secretary of State.

15. Adjourn – Craig Lanternier.