

**ISA Orange County Section
Meeting Minutes
January 9, 2008**

Attendees: Craig Lanternier, Bob Harrison, Raj Adani, Christine Dorgan, John Gong, Gautam Parikh, John Querido, Alan Szarowicz, Romel Bhullar, Jill Howard, Robert Castaño, Jesus Moncayo.

Key items covered/voted upon during the monthly meeting:

1. Open Meeting and Review Agenda – Craig Lanternier.

No agenda items were added.

2. Meeting Minutes Approval – Jesus Moncayo.

November's Board Meeting Minutes approved as amended.

3. Treasurer's Report - Gautam Parikh.

- a. Quicken has been installed and it is now working. As of 01/09/08 everything is reconciled.
- b. Craig Lanternier suggested backing up treasure's files.
- c. Gautam Parikh will prepare Treasure's report and will send it to John Prince before Friday 1/11/08.

4. Programs – Hiten Dalal

- February.

- a) Siemens might not be able to participate in the SIS Panel.
- b) Charlie Black from Siemens will like to be included in the ISA's distribution list and become an active ISA OC member. Alan Szarowicz gave Charlie Black's contact information to Raj Adani.
- c) Triconex's original speaker has been replaced due to travel conflicts.

- March Hiten Dalal to contact GE Fanuc. If GE Fanuc cannot be a speaker for this month, Craig Lanternier suggested having a presentation on Smart Plan Instrumentation.

- April Bolsa Chica Tour - Bob Harrison to find out the best time to start the tour. Board suggested starting the tour as earliest as possible. Romel Bhullar suggested advertising this event in advance.

- May Industrial Ethernet Seminar – Don Shoemaker might be the speaker of the month. Craig Lanternier will confirm with Bis Mitra.

- June Open. Romel Bhullar suggested having a Wireless Technology topic presented by Emerson.

Robert Castaño from OCC mentioned that IEEE Communication and Computer section might be interested in offering a program. Robert Castaño gave IEEE Section's contact info to Raj Adani.

5. Arrangements/Vendor Sponsorships – Bis Mitra

Booked per Bis Mitra's list.

6. Publications – Sebastian Zielonka

There is nothing to report at this time.

7. Education – John Gong

John Gong asked for ideas on new topics. Topics mentioned were OPC, Industrial Ethernet, DeviceNet, and Profibus. Romel Bhullar can contact OPC expert, John Gong can also contact OPC expert.

8. Society Delegate / Alt Delegate – Christine Dorgan

There is nothing to report at this time.

9. Membership – Don Zee

- a. Effective December 2007, our total membership, which includes both paid up members and those unpaid in their 3 month grace period, is 382, down one member since last month.
- b. Effective December 2007, the Orange County Section remains the third largest by membership in District 11. The Northern CA Section is largest at 698 total members, and the LA Section is the second largest with total membership of 460. Also effective December 2007, District 11 total membership is 2,290, down from last month's 2,322.
- c. Don intends to commence a membership drive by writing the unpaid members who have not renewed their membership and listing the values of ISA membership in general and what they will be missing by not attending ISA/OC Section meetings.

10. Honors & Awards – John Querido

- a. Need to find and target an item for nominating. Get nominating information by February 10th.
- b. Don Zee suggested nominating Fluor for all the support ISA has received. This nomination might fall under the Corporate Sponsorship and Support Recognition Award.

11. Nominating Committee – Raj Adani

- a. Alan Szarowicz has volunteered to fill the President Elect position for the FY Term 2008-2009.
- b. An email will need to be sent to ISA OC Section Members for them to vote for President Elect, Treasurer and Secretary.

12. Student Section / Web Page – Bob Harrison

- a. Robert Castaño from OCC is promoting the creation of an ISA Student Section. Robert Castaño is asking for ISAOC's Section support in the creation of this Student Section.
- b. OCC is offering an Introductory PLC course. Robert is looking to advertise this course through ISA's channels.
- c. OCC is trying to validate the need for a Robotics and Automation Certificate program. OCC is looking for feedback from local industries, market need, graduate demands. Craig Lanternier mentioned that BP and Chevron have called to ISA LA for getting qualified personnel because current workers are retiring. Craig asked Robert Castaño to put together the required information to get OCC's certificate program validated. Robert Castaño will distribute the curricula draft to ISA OC board to get suggestions.
- d. Robert Castaño is looking for ISA's support for sponsoring a Student Robotics Team or a Robotics Tournament. Donations from \$1,000 to \$10,000 can be accepted to sponsor a tournament. A \$1,000 donation can sponsor a Robotics Team. Tournament season starts in February.
- e. Bob Harrison, Sebastian Zielonka and Craig Lanternier had meeting with CSUF. Meeting details are attached.

13. Action Item List – Jesus Moncayo.

Revised & updated.

14. Any other business - All

- a. Christine passed the ISA Christmas 2007 Budget. Event was a profit. Motion passed on returning extra money to ISA LA section.
- b. Craig Lanternier to forward 2007 Key activity document.
- c. ISA LA Technician training (Wilmington) roster handled to Robert Castaño.

15. Adjourn – Craig Lanternier.

January 13, 2008

To: ISA Orange County Board
From: Robert Harrison, Student Section Liaison
Subject: Cal State Fullerton ISA Student Group

Ref: ISA Student Group meeting at Cal State University Fullerton (CSUF) 12/18/07

On Tuesday, December 18, 2007, a meeting took place at CSUF with the following in attendance:

CSUF:

- Dr. Shahin Ghazanshahi – Student faculty advisor
- Tonia Teresh – Assistant Dean for Student Affairs
- Bijan Kankashour – ISA Student Group President
- Sam Rokni – EE Lecturer (was undergraduate student section member)

ISAOC:

- Craig Lanternier – ISCOG Section President
- Sebastian Zielonka – ISAOC Section President-Elect
- Robert Harrison – Student Section Liaison

A very productive meeting was held. A number of issues were discussed and commitments made. The main reason that the IEEE Student Group is successful is the robotics project and competition that they enter each year. It would be very important that we have a similar project also. The computer that ISAOC donated many years ago has been rebuilt a number of times to fix many problems – the last problem was a disk crash and other issues leaving the computer inoperative and unable to find parts to fix it since it is so old.

Commitments:

- Dr. Ghazanshahi will actively participate as the faculty advisor
- Ms. Teresh committed support from the Dean's office
- ISAOC will work with the student group to define a project and help attain resources to make it a success.
- ISAOC will provide a kickoff speaker presentation at CSUF Wed. Feb. 6 12-1pm
- ISAOC will participate during Engineering week (Feb. 25-28) and be present on Thurs. Feb. 28 for "Meet the Club Day".
- ISAOC will obtain Student information sheets and videos
- ISAOC will recruit mentors for the CSUF Group
- ISA CSUF Student Group will establish cooperation with CSUF IEEE Student Group

Action Items:

- Bob Harrison will determine if the CSUF Student Section website is still operating - it is and the URL is <http://titan.fullerton.edu/~isa>
- Bob Harrison will determine minimum number of students for a section: **14**

Recommendation:

- Laura Crumpler, ISA Staff, recommended that we do not setup another student section. Instead, she recommended that we establish a Student Section Committee under ISAOC. This has all the advantages of a student section without the charter problems: no minimum number, etc. The students would still be able to participate in the International Student Games and all other activities as long as their dues are paid. **I move that we do this.**

Respectfully submitted,
Robert Harrison