



**ISA Orange County Section  
Meeting Minutes  
March 14, 2007**

Attendees: Craig Lanternier, John Querido, Bob Harrison, Hiten Dalal, Sebastian Zielonka, Christine Dorgan.

Key items covered/voted upon during the planning meeting:

1. Meeting minutes for the January meeting were not taken and will not be issued.
2. A \$60.00 dollar check to Craig Lanternier was issued to cover the expenses of the engraved plaque for the AD Analyzer Seminar speaker.
3. ISA donation in the amount of \$210.00 will be issued to CLCPE (Bob Katin). Gautam Parikh to prepare.
4. Bob Harrison has completed his audit of the books of the last three years, and the binders have been turned over to Craig Lanternier. Only a few Bank Statements remain in order to finalize his report. The binders will be stored at Craig's office location at Fluor.
5. Question was raised whether we need to file a tax report, since none have been filed since 2003. Not required if income less than \$25k/yr.
6. Need to fill out the IRS 501C3 form to keep our non-profit status.
7. Windows Vista & Office Seminar possible dates are being finalized. Tentative dates are April 28<sup>th</sup> and May 12<sup>th</sup>. Bob H. confirmed that Newport Electronics will host seminar.
8. Honors & Award. Materials have been submitted, and evaluator forms are being prepared to recognize John Querido, Bob Moore and Romel Bhullar.