



ISA–The Instrumentation, Systems, and Automation Society

ISA Orange County Section Annual Planning Meeting March 8, 2006

Next Board Meeting April 12, 2006

Attendees: Raj Adani, Hiten Dalal, John Gong, Bob Harrison, Craig Lanternier, John Prince,
John Querido, Don Zee
Absent: Christine Dorgan, Bis Mitra, Sarah Sheldon, Tim Ton
Guest: Joe Bingham, Earl Montgomery, Gautam Parikh

1. Open Meeting and Review Agenda – John Querido

- a. John Querido, Orange County ISA Section President, appointed Craig Lanternier as President-Elect. This met full approval of the Board.

2. Meeting Minutes Approval – Bob Harrison

- a. **Motion:** John Querido moved, 2nd by Don Zee, to accept the February Meeting Minutes.

3. Treasurer’s Report – Tom Ton

- a. Tim was away on business, so NO report was submitted.

4. Programs – Hiten Dalal / Sarah Sheldon / Bob Harrison

- a. The program schedule through June 2006 is:

Topic	Speaker	Date	Location
CAP	Joe Bingham	04/11/06	NEWTECH Resources
AES Power Plant Tour	Eric Pendergraft	06/14/06	AES Plant, Huntington Beach

- b. The February Disney Tour was excellent.
- c. Final plans for the AES tour with Plant Manager Eric Pendergraft have been made. The tour will be limited to the first 40 people who respond.
- d. Hiten offered facilities at NEWTECH Resources for future meetings.

5. Education – John Gong

- a. The next Education Program will take place at NEWTECH Resources on Saturday, May 20, 2006.
- b. Two topics will be presented: RFID and Alarm Management.
- c. Speakers have been obtained for both topics.
- d. Publicity will begin shortly.

6. CAP Program – John Querido

- a. This will be the program topic for the April meeting.
- b. ISA wants to make a push to promote CAP Certification.

7. Society Delegate – Christine Dorgan

- a. No activity.

8. Membership – Bis Mitra / Don Zee

- a. The Section lost 5 members, but gained 6 members whose dues are delinquent.
- b. Bis and Don are sending a letter to past members during this month pointing out advantages of renewing their memberships. This has been successful with other sections..

9. Vendor Meeting Sponsors – Bis Mitra

- a. No report.

10. Arrangements – Sarah Sheldon

- a. We were told at the last minute that the March meeting could not be held at J T Schmids and moved to FedEx Kinko's in Santa Ana. We need another location.
- b. Hiten offered the training room at NEWTECH Resources which will be used for April.
- c. The June meeting will be at the AES Power Plant in Huntington Beach.
- d. The July meeting will be at Southern California Edison facility in Westminster.

11. Honors & Awards – Sarah Sheldon / Bob Harrison

- a. Bob Harrison reported that all activities for the Fellow nomination for Bob Moore are complete.
- b. The H&R nominations for Earl Montgomery and Bob Harrison are completed and submitted. There needs to be some letters submitted for both candidates.
- c. Pete Pitsker's nomination has been resubmitted and is progressing.

12. Nominating Committee –Raj Adani

- a. The following list of candidates has accept to serve, if elected:.
 - President: Craig Lanternier – Normally this would not be voted on as the president-elect would become president, but Craig was appointed as president-elect.
 - President-elect: Open
 - Secretary: Jesus Moncayo
 - Treasurer: Gautam Parikh
 - Society Delegate: Sarah Shelton (2 year term)
- b. The best time to have the election would be at the April meeting.
- c. Candidate notices will be posted on the website and Chart.
- d. Absentee balloting will be held via email.

13. Student Section – Bob Harrison

- a. **AI:** Raj Adani will contact a past Cal State ISA Section President to be the Student Liaison.
- b. **AI:** Bob will arrange a meeting to be held with faculty advisor, and possibly a faculty advisor from Cal Poly Pomona, at Fullerton.

14. Web Page – Bob Harrison

- a. Bob asked that program information be copied to him when being sent to John Prince for The Chart to have timely content on the website.
- b. Any information that is received will normally be on the website within one day.

15. District Vice President – Joe Bingham

- a. District Leadership Conference (DLC)
 - The DLC will be held April 29-30, 2006 at a hotel in Long Beach (one week before Automation West).
 - Ken Baker, ISA President, will attend for the Executive Committee.
 - Dick Morley may attend on Sunday.
- b. Automation West (AW)
 - AW will be held May 1-3, 2006 at the Long Beach Convention Center.
 - Looking for company inside people to promote event (Flour took information).
 - More information arriving this week.
- c. Joe has been visiting Section meetings in District 11.
- d. CCST training is being offered to Sections, CAP to follow soon.

16. Adjourn – John Querido

Respectfully submitted,
Bob Harrison