

Orange County Section

Speaker's Guidelines

Thank you for accepting our invitation to speak at our regular section meeting. We hope this guideline will be useful in your presentation. It has been prepared so that your topic may be of the most benefit to ISA members in an educational and informative manner. Our meetings are held on the second Wednesday of each month. Social hour begins at 5:00 p.m. and the program at 6:00 p.m.

ISA is a scientific, technical and educational organization dedicated to advancing the theory, design, manufacture and use of instruments and controls for the benefit of mankind. ISA has more than 40,000 individual members which have a direct interest in instrumentation and industrial control. The Orange County Section's specific purpose is to facilitate the exchange of engineering information among instrumentation professionals regarding solution of problems related to plant automation, plant safety, research & development, and product quality through regular meetings and seminars.

The Orange County Section has approximately 500 members of which 40 to 50 regularly attend our monthly meeting. It is our goal, that by providing professional speakers, we can provide a steady flow of vital up-to-date technical information. Through some of our basic sensor measurement subjects, we hope to attract new engineers in the field to learn the latest state of the art methods.

Guidelines:

- Length of presentation: Approximately an hour for the presentation and questions and answers. We try to close our meetings at 7:00 p.m. Quite often members will continue an informal discussion with the speaker after the meeting closes.
- Technical level: Technical in nature. In depth use of formulas except for illustrative purposes and supplied as part of the reference documentation is discouraged.
- Application: Provide examples of industrial and scientific applications of the subject instrumentation. Of interest is information regarding proper selection and/or installation, and common routine application problems.
- Reference literature: A paper or outline (electronic preferred) of your presentation, reference brochures and literature, applicable, would be useful to the members.
- Audio/Visual: We will provide you with audio/visual equipment such as LCD, slide and/or overhead projectors, writing boards, a laptop computer or whatever your needs are to enhance your presentation.
- Sales oriented presentations: We realize that you may be associated with a particular manufacturer or sales organization. Your talk should be generic in regard to the whole industry and "selling" of your own products is discouraged.