



MINUTES

Meeting: Joint A&T/I&S Department
Date: Monday, 8 May 2000
Location: Denver Hyatt Tech Center
Chairman: Dale Merriman and Bob Hubby
Minutes By: Loanna Overcash
Distribution: Department VPs, VP-Elects, Division Directors, Director-Elects,
Department Facilitators, and appropriate staff

ISA

67 Alexander Drive • PO Box 12277 • Research Triangle Park, NC 27709
Telephone 919/549-8411 • Fax 919/549-8288

ATTENDEES:

J. Soos	H. Hegner	J. Jekielek	B. Cook	Staff:
D. Merriman	P. Gruhn	R. Hull	R. Hicks	J. Converse
B. Hubby	G. McFarland	J. Campos	Z. Taqvi	L. Overcash
D. Keen	L. Wells	G. Hebrada	P. Evans	
J. Murray	K. Konrad	C. DuSold	R. Dieck	
J. Clemons	D. Lewko	E. Critzer	B. Bailliet	
R. Blais	T. Tolliver	J. Cox		

MINUTES

1 Call to Order

The meeting was called to order by D. Merriman at 8:00 AM.

2. Approval of the Minutes

The Minutes of the 17 January 2000 meeting were approved as submitted.

3. Additions to Agenda

Purchase of capital equipment by a Division.

Divisions funds for travel to Section events.

4. Symposia dates

The Joint PUPID/TAPPI Symposium is to be held in San Antonio, TX in March 2001. Dates have not yet been finalized.

Analysis Division holds their annual Symposium in April every year.

ASD/TMD has approved dates through 2005.

5. Executive Board Information and Action Items

A&T Information Items

The A&T Divisions has approved the following Representatives:

Alternate Representative FACSS Governing Board
Gary Brewer
ABB Process Analytics
Charleston Section

Second Alternate Representative FACSS Governing Board
Thomas Cardis
ABB Process Analytics
Charleston Section

Representative - Chair IMEKO TC 19 (Environmental Issues)
Dr. Scot Smith
University of Florida
Jacksonville Section

A&T Action Items

2007 Division Symposia - MOTION: that the Executive Board approve the date and location of the 2007 Analysis Division Symposia to be held in April, 2007 in Houston, TX.

2008 Division Symposia - MOTION: that the Executive Board approve the date and location of the 2008 Analysis Division Symposia to be held in April, 2008 in Newark, DE.

2009 Division Symposia - MOTION: that the Executive Board approve the date and location of the 2009 Analysis Division Symposia to be held in April, 2009 in Baton Rouge, LA.

2010 Division Symposia - MOTION: that the Executive Board approve the date and location of the 2010 Analysis Division Symposia to be held in April, 2010 in San Antonio, TX.

I&S Action Items

Approval of symposium budget for Aerospace Industries Division and Test Measurement Division and for Power Industry Division.

I&S Information Items

Pulp and Paper Division Joint Meeting with TAPPI, March 2001, San Antonio TX. There is no financial commitment by ISA in this conference

6. Most Improved Division Reports

Due by 19th May, 2000

This is in the form of the annual report.

7. Communications Award

Due by 15th June, 2000

8. Division Reports

Each present Division gave an update on their Division's latest activities. Individual Division reports are attached.

9. Action Items

Dale Merriman and Jim Converse to develop a policy on the Division purchase of PCs.

Dale Merriman and Jim Converse to develop a policy on sponsoring speakers at Section events.

Schedule next meeting in New Orleans after the Joint Department Awards Luncheon.

10. Adjournment

There being no further business, the meeting was adjourned at 9:30 AM.

Attachments:

1. TECH/EXPO Steering Team minutes
2. Paul Gruhn's electronic communication presentation
3. A&T/I&S Department report
4. Division Projector Rental Guidelines
5. PUPID, TXD, POWID, and MAN Reports
6. NIHF Nominations

APPENDICES REQUEST FORM

Please send me the check-marked appendices to the Minutes of the 8 May 2000 Joint A&T/I&S Department meeting. Indicate preference: paper or email attachment (Power Point 97 attachments or Word 6.0/95)

RETURN TO:

Kelly Laurence
ISA, P.O. Box 12277, Research Triangle Park, NC 27709
FAX 919/549-8288
Email: klaurence@isa.org

- A: TECH/EXPO Steering Team minutes
- B: Paul Gruhn's electronic communication presentation
- C: A&T/I&S Department report
- D: PUPID, TXD, POWID, and MAN Reports
- E: Division Projector Rental Guidelines
- F: NIHF Nominations

Name _____

Address _____

Email _____