

(Sample Income & Expense Statement)

_____ SECTION
 STATEMENT OF RECEIPTS, EXPENSES & FUND BALANCES
 JANUARY 31, 2____

| | Fiscal Budget <u>2_____</u> | Current Actual <u>01/31/20</u> |
|--|--------------------------------|-----------------------------------|
| <u>RECEIPTS</u> | | |
| Member dues refunds | \$ 1,800 | \$ 360 |
| Education activities | 2,500 | ---- |
| Exhibit | 3,000 | ---- |
| Newsletter | 3,500 | 600 |
| Section meetings | 1,400 | 48 |
| Other - interest | <u>100</u> | <u>50</u> |
| <u>Total</u> | <u>\$12,300</u> | <u>\$ 1,058</u> |
| <u>EXPENSES</u> | | |
| Education activities | \$ 2,400 | \$ 100 |
| Exhibit | 2,800 | 200 |
| Newsletter | 3,400 | 275 |
| Section meetings | 1,500 | 65 |
| Membership | 900 | ---- |
| Other - insurance | 200 | 150 |
| - printing | 200 | ---- |
| - accounting | 150 | 10 |
| - refund | ---- | 25 |
| - sundries | <u>150</u> | <u>----</u> |
| <u>Total</u> | <u>\$11,700</u> | <u>\$ 825</u> |
| <u>RECEIPTS OVER (Under) EXPENSES</u> | \$ 600 | \$ 233 |
| Cash Balance - January 1 | <u>1,500</u> | <u>1,500</u> |
| Cash Balance - Ending | <u>\$ 2,100</u> | <u>\$ 1,733</u> |
| <u>FUND BALANCE</u> | | |
| Cash - checking | \$ 500 | \$ 683 |
| Cash - savings | <u>1,600</u> | <u>1,050</u> |
| | <u>\$ 2,100</u> | <u>\$1,733</u> |