

ADVANCE ORDER DEADLINE:
September 23, 2009



EVENT: ISA Expo 2009
DATE: October 6 - 8, 2009

CUSTOM CLEANING

**RATES SUBJECT TO CHANGE WITHOUT NOTICE*

Reliant Park is the exclusive cleaning contractor. If you wish to order cleaning/porter service, please use this form to pre-order.

In the event that your service is not satisfactory, please notify the Event Services desk immediately. The Exhibitor is responsible for removing floor covering (i.e. plastic or visqueen) or any obstructions in the booth prior to booth cleaning.

EXHIBIT CLEANING: Dusting display, trash removal and vacuuming. Exhibit cleaning is done in the early morning prior to the show opening each day. Prices are based on gross square feet of exhibit space and include sales tax. (100 sq. ft. minimum)

Daily price per square foot .19 per sq. ft. (Sales tax of 8.25% already included)

$$\frac{\text{sq. ft.}}{\text{booth size}} \times \frac{\text{price/sq.ft.}}{\text{daily rate}} = \$ \frac{\text{daily rate}}{\text{daily rate}} \times \frac{\text{# of days}}{\text{# of days}} = \$ \frac{\text{total cost}}{\text{total cost}}$$

Dates you would like Cleaning & Special Instructions: _____

STANDARD PORTER SERVICE: Consists of wiping down exhibit area and trash removal—occurs every 2 hours during show.

\$32.50 per day (includes sales tax of 8.25%)

$$\frac{\text{# of days}}{\text{# of days}} \times \$32.50 = \$ \frac{\text{total cost}}{\text{total cost}}$$

Dates you would like Standard Porter service: _____

FULL TIME/HOURLY PORTER SERVICE: If you have food service in your booth, this service is highly recommended.

\$10.83 per hour (includes sales tax of 8.25%, ONE HOUR MINIMUM)

$$\frac{\text{# of days}}{\text{# of days}} \times \frac{\text{# of hours per day}}{\text{# of hours per day}} \times \$10.83 = \$ \frac{\text{total cost}}{\text{total cost}}$$

Dates & times you would like Hourly Porter service: _____

SHAMPOOING or MOPPING Full shampooing is done one time only prior to first show day (REQUIRES 12 HOURS TO DRY). Price is based on gross square feet of carpet and includes sales tax. Spot Shampoo/Mop by request only.

One Time Only Full Shampoo or Mopping: .28 per sq. ft. (includes sales tax of 8.25%)
 Spot Shampoo or Mopping: \$25.00 Minimum. Estimate given on show site only.

$$\frac{\text{# of sq. ft.}}{\text{# of sq. ft.}} \times \$0.28 \text{ per sq. ft.} = \$ \frac{\text{total cost}}{\text{total cost}}$$

Please Select One:
 Full Shampoo Full Mop

MAKE COMPANY CHECKS PAYABLE TO: RELIANT PARK OR SEE PAYMENT AUTHORIZATION FORM FOR ALL CREDIT CARD PAYMENTS. IF YOU ARE PAYING BY COMPANY CHECK, DO NOT FAX IN FORMS. PLEASE MAIL FORMS WITH YOUR COMPANY CHECK. ORDERS CAN ALSO BE PLACED ONLINE AT www.reliantpark.com/exhibitorinfo.

Total Due \$ _____

Company: _____ Booth #: _____ E-mail: _____

Address: _____ Date: _____

City: _____ State _____ Zip _____

Authorized by: _____ Telephone: (____) _____ Fax: (____) _____

REMIT TO: RELIANT PARK/EXHIBITOR SERVICES
 One Reliant Park
 Houston, Texas 77054

832.667.1719 phone
 832.667.1821 fax