



**MAIL THIS FORM WITH PAYMENT TO:**  
 ISA CCST Program  
 PO Box 3561  
 Durham, NC 27702-3561 USA  
**FAX THIS FORM TO: +1 919-549-8288**

# CCST Exam Reschedule Form

## 1. Applicant Information *(Please print or type.)*

Name of Applicant \_\_\_\_\_

Job Title \_\_\_\_\_

Company Name \_\_\_\_\_

Preferred Mailing Address:  Home  Office

Street Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_

Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Telephone (\_\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_\_) \_\_\_\_\_

Email Address \_\_\_\_\_

## 2. Examination Information

### Reschedule fees:

- No fee • Level I and Level III electronic exams rescheduled, within your twelve (12) month eligibility period,
- 48+ hours in advance of exam date in US/Canada
  - 5+ days in advance of exam date outside of US/Canada
- Level I, II, or III private or special event paper/pencil exams rescheduled, within your twelve (12) month eligibility period, more than 45 days in advance of exam date
- \$125 • Level I and Level III electronic exams at any location rescheduled, within your twelve (12) month eligibility period, without proper advanced notice
- Level I, II, or III private or special event paper/pencil exams rescheduled, within your twelve (12) month eligibility period, less than 45 days in advance of exam date
- \$225 • Level II electronic exams in the US/Canada rescheduled, within your twelve (12) month eligibility period, 5+ days in advance of exam date
- \$325 • Level II electronic exams in the US/Canada rescheduled, within your twelve (12) month eligibility period, without proper advanced notice
- \$350 • Level II electronic exams outside the US/Canada rescheduled, within your twelve (12) month eligibility period, 30+ days in advance of exam date
- \$450 • Level II electronic exams outside the US/Canada rescheduled, within your twelve (12) month eligibility period, without proper advanced notice

### Payment:

American Express  MasterCard  Visa  Discover Card

Account No. \_\_\_\_\_ Expiration Date \_\_\_\_\_

Signature \_\_\_\_\_ Amount to be Charged \$ \_\_\_\_\_

### OR

Personal Check, Certified Check, or Money Order (Payable to ISA) **NOTE: Purchase Orders are not accepted.**

**Applying for:**  Level I  Level II  Level III

Electronic Exam (Candidate will choose an exam date in his or her current twelve-month testing window.)

### OR

Private Exam Site

Date \_\_\_\_\_ City, State to Test \_\_\_\_\_

(ISA cannot process your retest form without a date and location for private exam sites. If your company has not scheduled a new private exam date, or if you want to reschedule to a special event exam date, refer to [www.isa.org/examschedule](http://www.isa.org/examschedule) for information on taking the exam.)

Original Test Date \_\_\_\_\_ City, State \_\_\_\_\_

I understand that my application on file with ISA is true and correct and will apply for this examination date.

Signature \_\_\_\_\_ Date \_\_\_\_\_