

# 2009 ISA EDUCATIONAL FOUNDATION SCHOLARSHIP APPLICATION FORM

**Postmark Deadline: 16 February 2009**

**ISA Must Receive Application By: 26 February 2009**

*All application materials must be submitted in English.*

## ELIGIBILITY REQUIREMENTS

All Applicants Must:

- Be currently enrolled in a graduate or undergraduate program in an instrumentation, systems, or automation discipline (2-year program or 4-year baccalaureate program or its equivalent) at an educational institution in their country of residence.
- Two year program applicants must have completed at least one academic semester or 12 semester hours or its equivalent.
- Four-year degree program applicants must be in their sophomore year or higher of their study or its equivalent at the time of application.
- Applicants must be full-time students in an educational institution and have at least an overall GPA of 3.0 on a 4.0 scale.
- Preference for Foundation scholarship awards is given to students who are enrolled in a degree program in instrumentation, systems, and automation or other closely related fields.
- Applicants are eligible to apply and win in multiple years if the applicant meets ISA's requirements for reporting back to ISA on the use of previously granted awards and if the application demonstrates additional potential contribution to the field beyond that for which any previous awards were based.
- Application must be postmarked no later than 16 February 2009. However, the application must be received at ISA by 26 February 2009 to be eligible.
- Submit one original of all application documentation and ten copies, with each copy stapled.  
(Please do not paperclip.)

Please print legibly using black or blue ink or type.

PERSONAL INFORMATION					
Last Name	First Name	Middle Name			
Home Address: Street Address					
City	State / Province	Postal Code	Country		
E-Mail Address			Home Telephone Number		
EDUCATIONAL DATA					
Current Enrollment: College/University Name					
College/University Address (City / State / Postal Code / Country)					
Website URL for University			Beginning Year		Expected Date of Graduation:
College/University Undergraduate Major					
What type of degree will you earn upon graduation? (Please place a check in the appropriate box)	Associate	Bachelor	Masters	Doctorate	Other? (Please list below)

Undergraduate Degree(s) Already Received:					
Graduate Degree(s) Already Received:					
<b>What college/university will you be attending during the 2009-2010 academic year?</b>					
<b>Notes:</b>					
*To be eligible to win a scholarship you must be enrolled for the entire 2009-2010 academic year.					
* If enrolling in a different institution from the one currently enrolled in, a confirmation of your enrollment must be received by ISA from the college/ university you will be attending by 1 April 2009.					
College/University Attending During Year of Scholarship Award					
College/University Address (City / State / Postal Code / Country)					
Website URL for University			Beginning Year:		Expected Date of Graduation:
I will be enrolled in this type of program during the 2009-2010 academic year:	Associate	Bachelor	Masters	Doctorate	Other (Please list)

<b>REFERENCE LETTERS</b>		
<p>Two letters of recommendation are required. At least one of the letters should be from a faculty member who is familiar with your educational program. Faculty recommendations must be on university letterhead. The references should comment on your character and potential for leadership, or for making a significant contribution to an instrumentation, systems, and automation profession. This can be based upon specific examples drawn from your course work, projects, or activities. A confidential recommendation is not required. Each letter of recommendation must be signed by the person making the recommendation. Place one copy of the reference letter in each set of documents that make up the complete application, unless provided in confidence.</p> <p><b>NOTE:</b> If the person providing the letter wishes to write a confidential reference, he or she should place the original letter plus ten copies in a sealed envelope. Include that envelope in your application package.</p> <p>Provide information about references below.</p>		
Reference 1 Name:	Institution Name:	
Name of Dept.:	Telephone:	Email:
Reference 2 Name:	Institution Name:	
Name of Dept.:	Telephone:	Email:

<b>COLLEGE / UNIVERSITY DEPARTMENT HEAD ENDORSEMENT</b>		
<p>To the best of my knowledge and belief, I hereby verify that the academic information and summary of school activities as submitted in this application are correct, and the applicant meets the eligibility requirements as outlined in the scholarship eligibility requirements.</p>		
Printed Name	Signature	
Title	Telephone	Email
Name of Institution	Department	Date
Institution Complete Mailing Address		

## ATTACHMENTS OF SUPPORTING INFORMATION

Using a separate sheet(s) of 8 ½ x 11 paper (single-sided), include the following information to support your application. Please type and attach your information in the order in which it is listed below. Items 1 and 2 may be included on the same sheet.

### 1. Educational Record, Activities and Honors

- Include an official copy of all post high school transcripts with this application that includes all courses attempted and/or completed to date. Degree audit forms and web documents are not acceptable. Be sure all transcripts are legible.
- List career-related extracurricular activities in which you have participated
- List any non-career related activities
- List academic honors, civic honors, or awards you have received
- List any professional and honorary society memberships

### 2. Employment Record / Work Experience

- List all jobs you have held. Include the names of the employers, the dates of employment, and the type of work you performed.

### 3. Essay Question

- On a separate sheet of paper, succinctly describe your ambitions and qualifications as an innovator or future leader in a career in instrumentation, systems, or automation. Describe your career objectives and how the award of an ISA scholarship would help you attain your objectives. Explain why you want to enter this particular field of engineering. Comment about what you have achieved and learned through your studies and activities, and what this indicates about your character and determination. Your essay should not exceed 400 words and should be typed, double-spaced.

## APPLICANT'S CERTIFICATION/PERMISSION TO RELEASE INFORMATION

I hereby certify that all information submitted on this application is true and accurate to the best of my knowledge. By submitting this application, I authorize my college/university to make available to ISA information concerning my academic records.

I understand that falsification of any information on this application disqualifies me for any current or future ISA scholarship. I also understand that all applications will be evaluated on educational achievement, work experience, and the essay submission and that scholarships will be awarded based on merit. Submission of an application in no way guarantees that a scholarship will be awarded. Incomplete applications will not be considered.

Yes       No

Signature \_\_\_\_\_ Date \_\_\_\_\_

## MAILING INSTRUCTIONS

Send eleven information packets (one original and ten copies) of the application and required documentation. Each copy should be stapled with attachments in the following order:

- Completed application that includes Department Head Signature.
- Two Reference Letters\*
- Transcript (original transcript with raised seal should accompany original application)
- Awards and Honors/Extracurricular Activities
- Employment History
- Essay

\* Not applicable when letter submitted separately.

- Mail the original and ten copies of the complete application with attachments to ISA. Mail the applications unfolded in an envelope that is postmarked no later than 16 February 2009 to:

ISA Educational Foundation – Scholarship Committee  
67 Alexander Drive  
Research Triangle Park, N. C. 27709  
U.S.A.

### **APPLICATION MUST BE POSTMARKED BY 16 February 2009 AND RECEIVED BY 26 February 2009 TO BE ELIGIBLE FOR AWARD**

Scholarship Reviews will begin 17 February 2009. Award Recipients will be notified electronically by 15 July 2009. Awards will be mailed out by 15 August 2009. Individuals not being awarded a scholarship will be notified in July 2009.

Do not contact ISA for application status. No applications or associated documentation will be returned to applicants. Recipient names will be listed on the ISA website in July 2009 ([www.isa.org](http://www.isa.org)).