

## Division Business Plan Worksheet 2005-2006

Division: \_\_\_\_\_

### 1. Technical papers

a. Symposium \_\_\_\_\_

b. ISA 2005

i. Presenters \_\_\_\_\_

ii. Reviewers \_\_\_\_\_

c. Joint Section/Division Technical Program \_\_\_\_\_

### 2. Publications and Communications

a. Newsletters \_\_\_\_\_

b. E-mail List \_\_\_\_\_

c. Other \_\_\_\_\_

### 3. Honors and Awards

a. Society Awards \_\_\_\_\_

i. Outstanding Division \_\_\_\_\_

ii. Fellows, etc. \_\_\_\_\_

b. Division Awards

i. Communication Award \_\_\_\_\_

ii. Individual Division Member Awards \_\_\_\_\_

iii. Other \_\_\_\_\_

4. Member Services

- a. New member welcome letter \_\_\_\_\_
- b. Discount book resale \_\_\_\_\_
- c. Technical Paper reprints \_\_\_\_\_
- d. Technical Committees \_\_\_\_\_
- e. Other \_\_\_\_\_

5. Division Officers

- a. Division Director elect in place \_\_\_\_\_
- b. Officers and Chairs filled \_\_\_\_\_

6. Attendance at Presidents Meetings

- a. Board meeting scheduled \_\_\_\_\_
- b. Division business meetings \_\_\_\_\_

7. Standards & Practices Participation

- a. Committee participation \_\_\_\_\_
- b. Other \_\_\_\_\_

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Division Objectives

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_